

1. **Welcome and Introductions:** Cindy Krafft APTA
2. **Foundation for Physical Therapy:** Amy Kline, board of trustee for the Foundation for Physical Therapy stated how appreciative she was that the HHS provided support for the APTA Center of Excellence. Dr. Resnick was awarded at Brown University. They will be accepting fellows for this project that want to help with research.
3. **PAC Opportunity Eva Norman** –HHS 2014 CSM Business Meeting 100% of attendee contribution to PAC last year! If every APTA member gave \$20 it would raise 1.2 million for the PAC.
4. **APTA Board Liaison (Sheila Nicholson)** – Sheila stated the new APTA strategic plan is adopted the vision with “*Transforming the profession, Transforming the society and Transforming the association.*” Goals and objectives will be coming out soon. Sheila stressed getting involved on a task force or committee with APTA.
5. **Section Awards Cindy Krafft** – Two awards
Excellence in the Promotion of Physical Therapy- Arlynn Hansell – Excellence in promoting physical therapy services in home care award. Commitment on the practice committee and on-going articles and support with HHS.
Section Contribution Award – Dee Kornetti - recognition to her contributions to the section, the practice committee, the publication committee and other section contributions.
6. **President Update (Cindy Krafft)** – Cindy discussed the most recent executive tasks and initiatives that have occurred over the past year:
 - a. Job Descriptions – spent a considerable amount of time on revised job descriptions that better defined the board and committee roles.
 - b. Abt Associates – Represented the section and discussed therapy reassessment visit rule. Strive to advocate the newer models coming forward.
 - c. FSBPT conference in San Fran – presented to the licensing boards related to scope of practice in home health, to please contact the HHS to assist with getting them informed. The Guidelines for PT practice in HH has been given to every state licensing board on behalf of the HHS and the APTA.
 - d. IOM Meeting attendance
 - e. Government Affairs task force is now a committee – strives to address the regulatory issues in home care with a more formal ongoing committee versus a task force.
 - f. Guidelines to PT in the home – Cindy acknowledged the hard work and dedication of those that developed this resource from the HHS practice committee.
7. **Vice President Update: (Tonya Miller)** - Tonya stated how incredible the growth and success of the HHS has been over the last 10 years. Tonya stated that the Program chair is now under the Treasurer as it should be a revenue generating event for the HHS. Cindy thanked Tonya for her dedication and leadership as vice president and welcomed Arlynn as the new vice president of the HHS.
8. **Practice Update (Ken Miller)** – Ken acknowledged all the practice committee members that are in attendance. PT Practice Guidelines handbook was a big success that the practice committee

accomplished. Student program roadmap and toolkit was developed to assist with HH student affiliations. It will be free and available to all HHS members. Home Health Certification Task Force is underway and a HH certification course is now being developed for the end of 2015 or early 2016.

9. **Education Update (Nikki Krueger)** – Nikki thanked Tonya Miller for all her mentorship and guidance in the education chair role. Committee updates as follows:
 - a. Ken Miller will be rotating off the education committee and is very appreciated and valued for his service.
 - b. Betty and Lynn, education committee members, were present at the HHS Business meeting and were acknowledged and thanked for their service.
 - c. Speakers Bureau – revisions are on-going to refine the bureau. The education committee is working on finalizing the presentation submission process. OASIS C-1 is upcoming as a HHS webinar.
 - d. Best Practices in HH Task Force – approved by the board, with the first initiative being “best practices in vital signs in HH”

10. **Publication Update: (Kristen Haworth)** – thanked all her committee members for all the work and support to publish the quarterly HHS newsletter. Last meeting discussed adding some sections such as a Q&A section, CEU opportunities. Next HHS newsletter will discuss advocacy. Goal is to work towards making a research publication from the HHS and is currently being worked on.

11. **Treasurer Update (Chris Chimenti)** - recognize Brian and Phil as finance committee members and their dedication. Moved 50K out of our banking account into our investment account, based on the APTA r% reserve guidelines and recommendations. Chris also discussed the development of a new budget planning procedure for 2015. Chris mentioned the HHS continues to have quarterly internal audits to ensure accuracy and process improvement within the HHS budgeting and finance performance.
 - a. **2014 Financial Performance** – Chris reviewed the overall financial performance of the HHS for 2014. The income was reviewed and big ticket items continue to be CSM and dues registrations and royalties from the APTA career center and education center. Expenses were reviewed as well and the big ticket items continue to be association management, research grant funding and CSM.
 - b. **Financial Position** – APTA guidelines recommend 45-55% of our revenue reserves be in investments. As stated above HHS Executive committee agreed to transfer 50K into investment funding (Vanguard).
 - c. **Excessive Case Reserves in the budget** - Primary goal is to serve our members with additional cash reserves. Chris asked the attendees, “How do you want to see our money spent in the HHS?” The following were suggestions from the audience:
 - i. Demonstrate a better connection with the HHS for its members: An attendee stated the frustration on how many of her staff members are not members and would like to be able to have them connect more with the section to see the value the HHS can bring to their profession. She also stated that she enjoys the webinars offered but it is still not a close connection to the HHS.
 - ii. Build visibility within our own profession and our membership.
 - iii. Dee mentioned promoting more of the return on investment in being a HHS section member, demonstrating the actual value the section offers to their members on a more formal level. Dee stated, the HHS membership is \$35 and we get a wealth of information and resources.
 - iv. Offsetting the cost of Membership. Another attendee stated it’s not the cost of the HHS membership it’s the cost of the APTA membership.
 - v. Representatives from the HHS attend and participate on the March on Washington.

Cindy advised HHS members to email Chris directly with ideas for spending the additional cash reserve.

12. **Secretary and Membership Update:** Theresa Gates discussed the current membership total being at 2392, stable from last year. Biggest changes was a significant increase in the percentage of student HHS members at 3.8% (up from 1.8% 2013). Would like to see more PTA members, at 5% of the HHS membership, but Theresa mentioned the APTA overall section components % of PTAs is approximately 5-8% of the total section membership on average. Theresa reviewed 2014 Membership survey was conducted with over 15% return rate, significantly higher than other sections membership surveys reported to average 10%. Highlights of the HHS Membership survey were discussed to be members needing education on CMS rebasing, the importance of advocating for the home health industry and the on-going importance of education, webinars and the HHS quarterly newsletter. Cindy thanked Theresa for her dedication and leadership as Secretary and welcomed Laurie Page as the new Secretary of the HHS.
13. **Program Update (Dee Kornetti)** – Dee reported over 11,000 attendees for 2015 CSM in total. Largest % was PT section members, then students. 296 educational sessions. CSM 2016 will be in Anaheim, CA – 3 venue sites for meetings around the convention center. Dee stated some of her goals and objectives as program chair –
- a. Looking for 25 HHS session submissions for 2016 CSM.
 - b. More than 1 pre-con per CSM
 - c. Seeking sponsorship for our business meeting expenses and other events during CSM.
 - d. Increase in HH attendance at CSM (10-12% of our member’s average attendance). Dee would like to see this number double.
 - e. Next year is the 60th anniversary of the HHS expect some celebrating in 2016!
14. **Research Update (Matt Janes)** – Matt recognized Mary and Tracy as part of the research committee contributions. 6 platform presentations and all well received. 7 posters accepted as well. Matt attended the APTA Research Chair meeting and stated other sections have an abundance of research poster and platform proposals to a point where they have to turn down a significant amount of proposals. HH section is encouraged to talk to peers and continue to submit HH platform and poster presentations. Matt stated the Research Grant continues on behalf of the HHS at 10K annually – last year Conrad Diaz was awarded for his research “effects of exercise training and front loading on HF patients.” Greg was awarded for 2015 for his research on the “effect and feasibility of utilizing the Wii as a therapeutic intervention in post-stroke program.”
15. **Nominating Committee Update:** Laurie Page – Recognized Jane and Linda as nominating committee members. This coming year elections will be for President and Treasurer and Nominating Committee Chair. Please seek out the members of nominating committee if you are interested in running.
16. **Open Discussion – “Improvement”** – As the business meeting was at the close of time, Cindy suggested we leave this as a closing thought. *“Are we really prepared to move forward as stabilizing function?”* We really need to lead the therapy community as the leaders in stabilizing function and preventing decline matters. Cindy asked all members to please submit their thoughts and feedback to her directly via email if interested.

The meeting was adjourned at 8:45pm.

Respectfully Submitted,
Theresa Gates
HHS Secretary (Outgoing)